

Approved For Release 2003/04/17 : CIA-RDP78-04360A00010007-5

*Office Memorandum* • **CONFIDENTIAL** UNITED STATES GOVERNMENT

TO : Acting Deputy Director of Logistics

DATE: 20 2 1964

FROM : Acting Chief, Planning Staff, OL

SUBJECT: Special Service Activities - Isolated Installations

1. As requested by the SSA-DD/S(Log), this Staff has reviewed existing Agency regulations pertaining to recreational activities at Field installations. The problem of furnishing special service type of activities at isolated installations does not appear to be covered in published regulations.

2. Proposed [ ] subject, "Messes, Clubs and Other Facilities," has been prepared by the Technical Accounting Staff, Office of the Comptroller (TAS/Compt). This regulation has been approved in principle by the DD/S and is about to be circulated through regulatory channels for formal coordination.

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3. After a series of conferences with the TAS/Compt, and review of the proposed regulation, this Staff is of the opinion that the policy prescribed [ ] relative to the establishment, equipping, and operation of personnel service and recreational facilities at Agency installations is intended to cover all installations regardless of size or location. The TAS/Compt is in accord with this opinion. However to further clarify the instructions concerning personnel at isolated stations, this Staff will suggest the inclusion of the following in the proposed draft regulation when it is presented to the Director of Logistics for final concurrence: KUBARK may authorize in the case of isolated stations for recreational activities;

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a. A maximum of \$5000 per year per isolated group of personnel or

b. A maximum of \$200 per individual per year.

c. The above authorizations will be granted on the basis of justification furnished by the station commander of the isolated group concerned or upon justification of the senior and/or individual in an isolated area concerned.

d. Each request for authorizations for funds to be expended for recreation services will be judged on the merits of the case in consideration of the station and/or location of the group concerned by the appropriate area division.

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e. Upon proper justification and approval by the area division the request of the senior agency representative in the isolated area will be furnished funds and/or equipment for recreational purposes.

f. Property purchased as a result of authorization under this regulation will be accounted for in accordance with normal responsible and accountable practices for handling Agency property.

4. The attached extracts from proposed [redacted] are quoted for your information as pertinent to the problem presented to this Staff. 25X1



Attachment

Extracts fm [redacted]

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Distribution:

- 1 - Addressee
- 1 - Official (OL/PS)

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OL/PS/WPB: [redacted] amf:ad (28 November 1956)